

SHORT GUIDE TO USE OF SOCIAL MEDIA

Interaction with the 'Mundaring Anglican Parish' profiles within social media must be conducted in the same manner as church fellowship: Respectful; Kind; Safe; and Friendly.

These notes are taken from the Parish *electronic media policy*. The full policy can be obtained from the Parish Centre foyer, Parish Office, Parish website, Social Media Team Leader or Social Media Officer.

Social media communication/interaction -

- Must not be used to access, share, store, distribute or 'comment' on pornographic material.
- Must be free of sexualised overtones or sexually explicit material or language; racist or abusive language, derogatory statements concerning individuals or groups; and defamatory statements, including 'jokes'; and visual memes.
- Must not be used to air grievances concerning fellow parishioners or any member of our parish community, clergy or the Diocese.
- Must not reveal any confidential information pertaining to individuals, the Parish or the Diocese, including terms of employment, contracts or Stipend or personal information about an individual without the individual's consent.
- Must not be conducted under the influence of alcohol or other drugs if this is likely to result in inappropriate use of social media.
- Must not involve 'forwarded' or 'shared' non-public material belonging to another social media user without first obtaining consent.
- Must not involve sharing photographs or other media of church events unless all identifiable persons within the media have given consent.

- Must not involve initiating 'friend requests' or social media linking to any children.
- Must only involve accepting 'friend requests' or social media linking from children under the following conditions: (1) the child is known to them personally, (2) the parents or guardians of the child know and approve of the connection and (3) the age requirements for the social media platform have been met.
- Must not include photographs of children and people under the age of 18 or any personally identifying text or information concerning them.

IMPORTANT NOTES:

- i) If a child attempts to 'friend' or connect online the person concerned must contact and inform the parents or guardians of the child.
- ii) It is strongly recommended people in a traumatised or very stressful situation do not use social media if it is likely to result in its inappropriate use.
- iii) During the course of the Parish's engagement with social media, any material on any website or social media profile that raises concern that a child has been exploited or is being groomed for such purposes is to be reported immediately to the police and the Department for Child Protection and Family Support..
- iv) Interaction contrary to the Mundaring Anglican Parish *electronic media policy* will not be accepted and may result in comments being deleted and access to our pages revoked.
- v) In accordance with our legal obligations, any comments or interactions that appear contrary to law will be reported to the relevant authorities.